



 **RiskSpotlight**


PARAGON
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Mastering Microsoft Copilot: AI for Risk & Compliance Professionals

*Boost productivity, Elevate risk & compliance outcomes,
Secure your career.*



Course Overview

- Take your risk and compliance expertise to the next level with our Microsoft 365 Copilot course. This hands-on programme equips financial services professionals with AI-driven tools to enhance efficiency, improve productivity, and deliver superior outcomes in risk and compliance management. Learn how to leverage the power of Copilot to streamline tasks and stay ahead in your career.

Why Attend?

- Fast-track AI learning from trainers with expertise in risk, compliance, & Generative AI in the financial services industry
- Apply AI to real-life risk & compliance use cases
- Protect your career & thrive in the upcoming AI transformation

Course Location & Date

- **Dubai:** 28th October 2025 (9am to 5pm)
- **Abu Dhabi:** 30th October 2025 (9am to 5pm)

Course Fees & Logistics

- **Fee:** USD 500 until 1st October 2025; USD 800 thereafter
- **Deliverables:** Course slides, risk & compliance prompts covered in the course
- **Certificate:** Completion certificate will be provided (100% attendance required)
- **Pre-requisite:** Access to laptop & Microsoft 365 Copilot software
- **Enquiries:** Email support@riskspotlight.com for any course queries

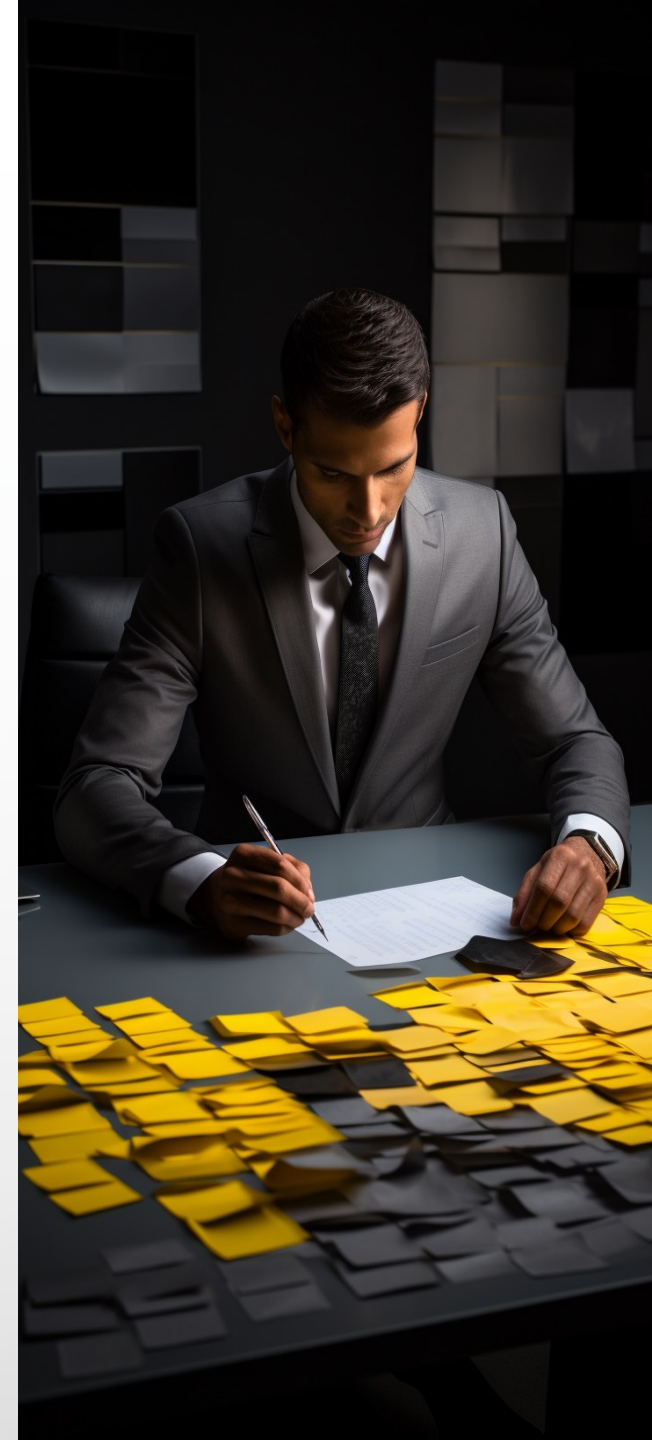
Course Topics

Risk & Compliance Use Cases

1. Produce risk & compliance reports
2. Draft & revise policies
3. Find insights in risk & compliance data
4. Review & execute Compliance Monitoring Plan
5. Identify the most relevant risks covering key causes & impacts
6. Analyse regulatory documents & updates
7. Respond to incidents & compliance breaches
8. Generate risk & compliance training content
9. Document high quality controls
10. Document control testing scripts
11. Create operational risk scenarios
12. Analyse emerging risks

Microsoft 365 Copilot Functionality

1. Introduction to Microsoft 365 Copilot
2. Prompt Engineering: Writing effective prompts for generating high-quality outputs
3. Navigating the Web & Work modes
4. Creating AI Agents
5. Utilising Researcher & Analyst agents
6. Leveraging Copilot in Microsoft Word for efficient document creation
7. Crafting impactful presentations with Copilot in Microsoft PowerPoint
8. Maximising productivity with Copilot using Microsoft Excel
9. Generating outputs in multiple formats, including text, tables, and images
10. Utilising Notebook functionality for focused AI interactions



Course Options



Dubai

- **Date:** 28th October 2025
- **Location:** Dusit Thani Hotel, Sheikh Zayed Road
- **Fee:** USD 500 until 1st October 2025; USD 800 thereafter
- **Pay & Register:** [click this link](#)



Abu Dhabi

- **Date:** 30th October 2025
- **Location:** ADGM Academy, Al Maqam Tower, Al Maryah Island
- **Fee:** USD 500 until 1st October 2025; USD 800 thereafter
- **Pay & Register:** [click this link](#)



Customer Testimonials

Alek Ismayilov, Group Head of IT Risk (Aegon)

- The course on Microsoft Copilot delivered by RiskSpotlight was an important first step in laying the groundwork for our team's use of Generative AI in Operational Risk Management at Aegon.
- Participants have gained a solid foundation in understanding Copilot, leveraging use cases tailored to their risk management roles at the company. They particularly appreciated learning practical applications that directly impacted conducting risk assessments and operational efficiency.

AbdAllah Soliman, Operational Risk Manager (National Bank of Egypt)

- The RiskSpotlight course provided a clear, structured, and practical approach to understanding how Generative AI can be applied in risk management.
- What I found most valuable was how the sessions bridged the gap between AI concepts and real-world risk use cases – making it directly relevant to our industry.

Grainne Williams, Head of Risk & Compliance (Coal Pension Trustees)

- On the RiskSpotlight Copilot course, I found it very relevant to learn about the Copilot capabilities, especially from a risk & compliance perspective.
- Utilising Copilot to write a policy was very relevant for me.

Mauro Kopte, Operational Risk Senior Manager (Secure Trust Bank)

- Highly recommend the course for those looking to further their prompt engineering capabilities with focus in Operational Risk.
- Manoj Kulwal shared some really useful examples in including agents that can be used across many disciplines including Operational Resilience and other areas. The course definitely goes beyond the high-level Copilot overview.



Course Trainer: Manoj Kulwal

- 27 years of experience in operational risk management & business intelligence
- Has trained over 1,000 operational risk professionals through his classroom and online courses
- Won the award for “Best Use of AI For Transforming Business” from Mindvalley in 2024
- Revised ISO 31000 as part of the UK delegation
- Helped develop the Certificate in Operational Risk Management by The Institute of Operational Risk (IRM)



Course Trainer: Ghassan Zeidan

- 20 years of experience in risk management, governance, compliance, and internal audit in financial services
- Extensive experience of leading training programmes in Risk, Regulation, and Governance topics at global institutions
- Former Global Head of Business Risk for Capital Markets at HSBC and Head of EMEA Internal Audit at Bank of America
- Certified Financial Risk Manager (FRM) from GARP and MBA from the University of Oxford





About RiskSpotlight

- Providing innovative & practical solutions for risk management over 12 years
- Fully focused on financial services industry
- Successful collaboration with customers including UBS, Santander, SMBC, Barclays, Allianz, London Stock Exchange, Metro Bank, Saudi Investment Bank, and FirstBank UK
- Provider of world's first emerging operational risk content services – RiskSpotlight Portal
- Pioneer in applying Generative AI technologies to risk management & compliance processes
- Learn more at www.riskspotlight.com

About Paragon Consulting Partners

- Specialist GRC, Internal Audit, and Sustainability Consultancy
- Backed by 20 years of experience and expertise harnessed across London and the GCC at elite institutions such as HSBC, Bank of America, Barclays, and EY
- Support a wide range of financial institutions, including banks, asset managers, wealth managers, broker-dealers, private equity/credit, corporate finance, and fintech
- Leader in AI Risk & Compliance services across the GCC – extending our Regulatory, Risk, and Resilience suite
- Learn more at <http://www.paragonconsulting.partners>